

Individuals can do this online (with a valid New Zealand driver licence): www.nzta.govt.nz/online

Vehicle details

NZTA trader customer number
(trader to complete when selling a vehicle - see note 3)

Lease company customer no.
(lease company to complete - see note 4)

Plate number

Make

Model (see note 7)

VIN/chassis number

Identification details

You must present ID
with this form.
(see note 5)

New Zealand driver licence number and card version number

New Zealand Business Number (NZBN)

Industrial class/ road transport code

(see note 8)

Please note: this is not your vehicle's usage. If you are going to change the way the vehicle is used, you will need to complete another form. See note 9.

Industrial class

- | | |
|--------------------------|------------------------------|
| 01 Private | 08 Electricity/gas/water |
| 02 Mining/quarrying | 09 Wholesale/retail/trade |
| 03 Manufacturing | 10 Tourism/leisure |
| 04 Construction | 11 Business/financial |
| 05 Vehicle trader | 12 Community services |
| 06 Transport non-road | 13 Commercial road transport |
| 07 Agri/forestry/fishing | |

Road transport code

(complete only if
industrial class is 13 -
see note 8 for road
transport codes)

Have you read all the important notes on the back page of this form?

Details of new registered person

Note: this form must be
completed by the person who
has bought or acquired the
vehicle.

Last name/company name

Full first names

Gender (see note 11)

Trading as/representing (if applicable)

Date of birth

Please give your current
physical address.

New Zealand physical address

We may update your driver
licence address as well.

New Zealand mailing address (if different from physical address)

Email address (optional, see note 13)

Signature of new registered person

Note: this form must be signed
by the person who has bought
or acquired the vehicle.

I certify that the particulars given are correct and that I/we are lawfully entitled to possession of the vehicle.

Contact phone no.
(optional)

FOR OFFICE USE ONLY

DO NOT detach
until transaction
completed - lower
section to go to
customer, upper
section to be batched.

09/24

Types of ID sighted

Input

Payment number

Total payable (GST inclusive)

Chkd

Date stamp

Plate number

Total payable (GST inclusive)

Tax invoice when receipted

NZ Transport Agency Waka Kotahi - Crown transactions

GST Reg. No. 60-931-331

NZBN 9429041910085

MR13B Change of registered person - buyer

Date stamp

MR13B - NOTES

1. Change of registered person

You must let us know immediately if you've bought or acquired a vehicle. You can let us know at www.nzta.govt.nz/online or you can complete this form at an agent. If the vehicle is subject to continuous vehicle licensing, you must license it, or exempt it from licensing, from the date this form is processed. For more information about continuous vehicle licensing go to www.nzta.govt.nz/vehicle-licensing. Any person who supplies false or misleading information on this form commits an offence and is liable for a fine up to \$5000.

2. Acknowledgement

After this form has been processed we'll send a letter to the last registered person to confirm that they're not recorded against the vehicle any more (please note that sometimes exceptions exist that stop the letter from being sent).

3. NZTA trader customer number

Only complete if the MR13B is being presented by a trader.

4. Lease company customer no.

Only complete if the vehicle is leased and the lease company wants to receive the licensing reminders instead of the registered person.

5. Identification

Individuals - you should present your current New Zealand driver licence. If you can't present your driver licence you must provide documents to prove your full name, date of birth and signature (eg passport or credit card AND birth certificate).

Companies - incorporated organisations may have an NZTA customer number to use as identification. If you don't have a customer number then you must provide evidence of your NZBN or a certificate of incorporation. You can apply for a customer number at www.nzta.govt.nz/customer-number. If you're unincorporated, you can provide evidence of your NZBN and your driver licence or proof of your full name, date of birth and signature. For more information go to www.nzta.govt.nz/NZBN.

6. Certificate of registration

We'll send the new registered person a *Certificate of registration* (MR3) within 7 days of this transaction.

NOTE: the *Certificate of registration* is NOT a certificate of legal ownership, but is just a record of the registration details held for the motor vehicle.

7. Model

State the manufacturer's designation (for example Corolla, Outlander) - not the year of manufacture.

8. Industrial class/road transport code

These 2 panels are used for statistical purposes only and don't affect the licensing of this vehicle.

Road transport codes:

01 Log haulage	05 General goods line haulage	09 Heavy haulage	13 Bus service - urban	17 Taxi service
02 Stock cartage	06 General goods local	10 Courier - urban	14 Bus service - inter-urban	18 Limousine service
03 Refrigerated transport	07 Bulk cartage solids	11 Courier - rural/inter-urban	15 Bus service - school	19 Shuttle service - urban
04 Furniture removals	08 Bulk cartage liquids	12 Vehicle recovery service	16 Tour and charter service	20 Shuttle service - inter-urban

9. Change of usage

If you're going to change the way the vehicle is used, it may need to be reclassified for licensing purposes. To change the vehicle's usage please complete an *Application to change vehicle usage* (MR14) form.

10. Road user charges (RUC)

If you're buying a RUC vehicle, you should make sure that the vehicle has a current RUC licence before you buy it. For the definition of a RUC vehicle go to www.nzta.govt.nz/ruc-vehicle.

For RUC vehicle types and rates, go to www.nzta.govt.nz/ruc-rates.

11. Gender on the Motor Vehicle Register (MVR)

For more information about gender on the MVR go to www.nzta.govt.nz/gender-mvr.

12. Address

We may use the address details you've recorded on this form to update the address of any other vehicles you own. We may update your driver licence address for you as well. You can update your address online at www.nzta.govt.nz/online, or by calling 0800 108 809.

You must provide a New Zealand physical and mailing address. Overseas addresses are not acceptable.

13. Email address

By giving us your email address, you agree that NZTA may communicate with you by that email address. This includes application updates, asking for feedback, reminders and formal notices. For a full list of how we might use your email address go to www.nzta.govt.nz/email-use or ask the agent. We recommend using an email address that's unique to you, so only you can see information we send you. Giving us your email is optional. We may update the email address on your driver licence record as well.

14. Your information

The particulars you provide will become part of the Motor Vehicle Register. Collection, dissemination and release of this information is authorised by Part 17 of the Land Transport Act 1998. Corresponding information held on other parts of the Land Transport Register may be amended. NZTA may authorise third parties to have access to your name and address, however you can choose to opt-out of this. For more information, go to www.nzta.govt.nz/register-information.

Under the Electoral Act 1993, s 263B, the Electoral Enrolment Centre operates an authorised information matching programme with NZTA. The Privacy Act 2020 provides rights of access to, and correction of, any readily retrievable personal information held about you. Should you wish to exercise these rights please contact us at Private Bag 11777, Palmerston North 4442 or email: info@nzta.govt.nz.

15. Goods service licence

If your vehicle has a gross vehicle mass of 6000kg or over and is capable of carrying goods, you must hold a goods service licence. For more information go to www.nzta.govt.nz/gsl or call us on 0800 822 422.

16. Personalised plates

If the vehicle has personalised plates attached and you're buying these with the vehicle, you'll also need to notify LicenSys (plate supplier). Go to www.licensys.com for more information or contact LicenSys on 0800 REMAKE (736253). If you're not buying the personalised plates with the vehicle, the seller will need to complete an *Application for replacement plate* (MR6A) form to remove the personalised plates from the vehicle before you complete this form.

17. Additional information

For more information go to www.nzta.govt.nz/vehicles or call us on 0800 108 809.